



# River Preschool

5900 S US Hwy 17  
Fleming Island, Florida 32003  
904-385-0656

The staff at River Preschool welcome you to our school. It is the philosophy of River Preschool to provide age-appropriate educational programs that will encourage each child to grow spiritually, cognitively, physically, and socially. Within our secure, nurturing, Christian setting it is our desire that each child will gain confidence, self-respect, and a love for God that will saturate his/her life. Our mission is to seek God's will in developing each child's unique potential to become a life-long learner, a disciple of Jesus Christ and a productive citizen. Thank you for being a part of River Preschool.

## VPK Registration Information 2026-2027

Enrollment of our current River students, their siblings, and siblings of past students will begin on January 6<sup>th</sup>, 2026, for the 2026-2027 school year. Registration for River Christian Church members and registered members of the RCC MOMs group will begin on January 20<sup>th</sup>. Registration will open to the public on January 26<sup>th</sup>. **Please remember that all openings are on a first-come, first-served basis depending upon the availability at the time of registration.** Our VPK Brain Boosters program is available for children who are 4 years old on or before September 1<sup>st</sup>, 2026. **It is a requirement that ALL students are fully potty trained and able to use the restroom independently.**

## VPK Brain Boosters

Our VPK Brain Boosters program complements our VPK curriculum. These classes offer a concentrated enrichment time allowing students to engage in multi-sensory activities that will spark learning and support your child's sense of discovery. Classes for VPK with Brain Boosters will be Monday-Friday from 9:00AM to 12:36PM, with extended hours on Tuesday and Thursday until 2PM. Students enrolled in VPK Brain Boosters will need to bring a lunch, separate from their daily snack on Tuesday and Thursday, as food/drink is not provided by the preschool.

**The registration/supply fee for VPK Brain Boosters is \$250.00. This is a one-time fee and covers all school supplies for the year. Monthly tuition for the Brain Boosters program is \$250.00.** The time that is designated for VPK will be paid for by the State of Florida and will require a commitment from the parent to adhere to the attendance policy. A copy of the attendance policy is attached to sign and return with registration paperwork.

## Enrollment

To **secure a spot** and enroll your child in VPK Brain Boosters for the 2026-2027 school year, the following must be completed at the time of registration:

1. Enrollment Form & signed Attendance Form
2. Registration Fee in the amount of \$250.00.
3. VPK Certificate of Eligibility form from Episcopal Children's Services. \*\*We must have this to ensure your child's spot.

***\*\*All registration fees are non-refundable and are required to secure a spot.\*\****

**All VPK students must submit the VPK Certificate of Eligibility form from Episcopal Children's Services. Registering for VPK at River Preschool is different than registering with the state. Both must be completed. Please visit their website for additional information at [ecs4kids.org](http://ecs4kids.org).**

## Admission

The following must be completed and submitted in person:

- Enrollment Form & signed Attendance Form (at time of registration).
- Registration Fee for VPK (at time of registration).
- Birth Certificate to verify age (at time of registration).
- **All VPK students must submit the VPK Certificate of Eligibility form from Episcopal Children's Services. Please visit their website for additional information at [ecs4kids.org](http://ecs4kids.org).**
- HRS health forms furnished by your physician:  
    Immunization Form **and** Well Child Examination (must be turned in before August 25th).

## Tuition

Tuition for VPK Brain Boosters (\$250.00/month) is due on the first of each month and is late after the 5th. A \$10.00 late fee is charged for payments received after the 5<sup>th</sup>.

*It is important to remember our tuition is based on a daily price and the preschool runs on a 150-day calendar. Clay County runs on a 180-day calendar; we will always be closed on Clay County elementary half days, as well as additional closed days throughout the school year. Please review the attached calendar of holidays and closures for the 2026-2027 school year.*

## Orientation and First Day Information

Orientation will be held Tuesday, August 25th. At Orientation, the students will visit their class and meet their teacher. You will receive a postcard during the first week of August, giving you specific information regarding teacher assignment and times for Orientation. VPK's first day will be Wednesday, August 26th for all VPK students. Brain Boosters will begin September 1<sup>st</sup>.

## Hours and Extended Hours

VPK Brain Boosters hours of care are from 9:00AM-12:36PM Monday-Friday, with extended hours on Tuesday and Thursday until 2PM. Our carline begins at 9:00AM and ends at 9:10AM for arrival. At dismissal, our car line begins at 12:36PM and ends at 12:46PM on MWF, and for Brain Boosters on Tuesday and Thursday, dismissal carline begins at 2:00PM and ends at 2:10PM. There are late fees applied for children who are not picked up by the end of carline, please see the student handbook for more information.

**\*\*Students must be on time every day, as it is a disruption to arrive late during class time. Any tardiness after 10:30AM will not be permitted unless you have a doctor's note.**

We do offer an extended program:

- Early Morning Drop-Off is available every day from 8:30AM-9:00AM for \$5. Children will not be accepted to Early Drop-Off before 8:30AM. The parent(s) must park and walk the student into the building to be signed in. Payment for Early Drop-Off is due at the time of drop-off or prepaid with the monthly tuition payment.
- Extended day is available from 12:36PM until 2:00PM Monday-Friday for VPK Only. Extended day is offered for VPK Brain Boosters on Monday, Wednesday, and Friday from 12:36PM-2:00PM.
- The fee for extended day is \$15 regardless of how long the child stays. The fee should be sent in on the morning your child plans to stay or added to your monthly tuition check. **The parent(s) must notify the teacher or admin that their child is staying for extended no later than 10AM the day of.**
- It is the responsibility of the parent(s) to provide a lunch separate from their snack.

## Discipline

In compliance with HRS Section 10M-12.013, we will never use physical punishment as a means of discipline. In the area of discipline, we make it our priority to teach through consistency and loving guidance.

## Questions

If you have any questions regarding our programming or registration, please do not hesitate to give us a call at the preschool office at (904) 385-0656.

**\*\*Our schedule is based off the timeline of Clay County School District; refunds will not be given based on schedule changes.**



## Student Calendar Holidays & Closures 2026-2027

Tuesday, August 25, 2026	Orientation
Wednesday, August 26, 2026	First day of school - VPK, 5-day, and MWF
Thursday, August 27, 2026	First day of school - Tu/Th
Monday, September 7, 2026	Labor Day, Student/Teacher Holiday
Friday, September 18, 2026	CCSD Half Day, River Preschool Closed
Monday, October 12, 2026	CCSD Planning Day, River Preschool Closed
Friday, October 30, 2026	CCSD Half Day, River Preschool Closed
Wednesday, November 11, 2026	Veterans' Day, Student/Teacher Holiday
Monday, November 23 - 27, 2026	Thanksgiving Break, Student/Teacher Holidays
Friday, December 18, 2026	CCSD Half Day, River Preschool Closed
Monday, Dec. 21, 2026 – Jan. 1, 2027	Christmas Break, Student/Teacher Holidays
Monday, January 4, 2027	CCSD Planning Day, River Preschool Closed
Tuesday, January 5, 2027	Students return to school
Monday, January 18, 2027	MLK Day, Student/Teacher Holiday
Friday, February 12, 2027	CCSD Half Day, River Preschool Closed
Monday, February 15, 2027	President's Day, Student/Teacher Holiday
Friday, March 19, 2027	CCSD Planning Day, River Preschool Closed
Monday, March 22-26, 2027	Spring Break, Student/Teacher Holidays
Friday, April 2, 2027	CCSD Fair Day, Student/Teacher Holiday
Friday, April 23, 2027	CCSD Half Day, River Preschool Closed
Tuesday, May 18, 2027	Last day of school 2s & 3s, Tu/Th
Wednesday, May 19, 2027	Last day of school 2s & 3s, MWF, 5-day and VPK
Thursday, May 20, 2027	VPK Graduation

River Preschool follows Clay County School District's (CCSD) schedule for holidays/planning days and the preschool is closed on Clay County elementary half days.

**\*\*Please note that the preschool runs on a 150-day calendar for all 5-day students and the county runs on a 180-day calendar. Your monthly tuition is created by a daily fee multiplied by 150 days.**



## River Preschool VPK Attendance and Tardiness Policy 2026-2027 School Year

**Attendance for VPK is of utmost importance to your child's success upon entrance into Kindergarten. Parents will be required to sign and comply with the following policy on attendance and tardiness to remain in the VPK program. It is important to note that VPK providers funding is based on a student's attendance.**

### **VPK Attendance Requirements**

1. Your child must arrive in the VPK classroom no later than 9:00am daily. The day begins at 9:00 and valuable learning is missed if a child is even 15 minutes late. Please make every effort to have your child here on time each day. Any tardiness after 10:30AM will not be permitted unless you have a doctor's note.
2. Children may be dismissed early for emergencies, but these should be few. Children are expected to participate in VPK activities until the scheduled dismissal of 12:36PM.
3. You must call the River Preschool office (904-385-0656) if your child is going to be late or absent or send an email to the preschool office: [jessicaj@riverchristian.church](mailto:jessicaj@riverchristian.church) or [kims@riverchristian.church](mailto:kims@riverchristian.church).
4. Daily attendance is necessary for optimal learning; however, you will be allowed 3 absences a month. Any absence beyond that amount requires a written note for one of the following reasons.

Hospitalization of the child, his/her parent, or guardian (Doctor's note).

Illness of the student, his/her parent or guardian that requires the ill person to remain at home (Doctor's note if longer than 3 days).

Death of a member of the student's immediate family.

Court ordered visitation (Court documents)

Parent or guardian military deployment.

Special education or related service as for the child's disability.

Observance of a religious holiday or service, or because the child's or parent's/guardian's religion forbids secular activity on the instructional day.

Family vacation – Family vacation is not to exceed five (5) excused absences per program year and must be documented by a note from the parent/guardian stating the absences/s was due to vacation. Vacation days can be taken throughout the year and do not have to occur all at one time.

4. If a child is absent for more than 20% of the school year, he/she may be dismissed from our VPK program. A VPK school year consists of 540 hours; River Preschool allocates this time over 150 days. If a child misses more than 30 days we'll determine if they are still eligible to remain in the program.

5. Parents must complete and sign an attendance verification form EACH month. This form will be distributed on the last instructional day of the month and may only be signed by the child's parent or legal guardian.

**Children who do not meet attendance requirements may be terminated from our VPK program.** The child may be allowed to remain in the classroom but will be required to pay the full monthly tuition amount of \$500.00

**I understand and accept the terms of the VPK attendance policy at River Preschool for the 2026-2027 school year.**

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**Child's Name**

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**Parent/Guardian Name**

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**Parent/Guardian Signature**

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**Date**

**Office Use Only**  
**Date Registered** \_\_\_\_\_  
**Registration Fee Paid \$** \_\_\_\_\_  
**Check #** \_\_\_\_\_ **Cash \$** \_\_\_\_\_  
**Start date:** \_\_\_\_\_



5900 Hwy 17 South  
Fleming Island, FL 32003  
Phone: 904-385-0656  
DCF License #: C04CL0149

**Please Circle ONE**

2s: MWF T/TH 5-Day      3s: MWF T/TH 5-Day      VPK BB

# Child Care Application for Enrollment **2026-2027**

### **Student Information:**

Full Name: \_\_\_\_\_

LAST	FIRST	MI	NICKNAME
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Mailing Address: \_\_\_\_\_  
STREET \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

DOB: \_\_\_\_\_ Gender: \_\_\_\_\_

**Mother's Name** \_\_\_\_\_ **Father's Name** \_\_\_\_\_

Mom's Cell: \_\_\_\_\_ Dad's Cell: \_\_\_\_\_

**Employer:** \_\_\_\_\_ **Employer:** \_\_\_\_\_

**Work Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Student Medical Information:** I hereby grant permission for River Preschool Staff to contact the following:

ALLERGIES/MEDICAL CONDITION(S): \_\_\_\_\_



5900 Hwy 17 South  
Fleming Island, FL 32003  
Phone: 904-385-0656  
DCF License #: C04CL0149

**Additional Emergency Contacts:** Child will be released only to the custodial parent or legal guardian and the persons listed below. The following people will also be contacted and are authorized to remove the child from the facility in case of illness, accident or emergency, if for some reason, the custodial parent or legal guardian cannot be reached.

1. Name: \_\_\_\_\_ Relation to child: \_\_\_\_\_  
Address: \_\_\_\_\_  
Best Contact Numbers: \_\_\_\_\_
  
2. Name: \_\_\_\_\_ Relation to child: \_\_\_\_\_  
Address: \_\_\_\_\_  
Best Contact Numbers: \_\_\_\_\_
  
3. Name: \_\_\_\_\_ Relation to child: \_\_\_\_\_  
Address: \_\_\_\_\_  
Best Contact Numbers: \_\_\_\_\_
  
4. Name: \_\_\_\_\_ Relation to child: \_\_\_\_\_  
Address: \_\_\_\_\_  
Best Contact Numbers: \_\_\_\_\_

**Please send a note if anyone other than the parent/guardian will be picking up.**

\*\*\*\*\*  
Check all items that apply to your child below. Please be as accurate as possible as this helps us when creating class rosters.

Identified or Possible Delays:  Communication  Gross/Fine Motor  Behavior

Current or Past Therapies:  Speech  Physical  Occupational  Play/ABA

Has your child ever been dismissed from a program?  No  Yes

Please detail below any checked items or pertinent information about your child that you believe the teacher and staff should be aware of.

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**\*\*We try to accommodate each child as best we can; however, if your child begins our program and requires more support than we can offer, we will help guide you through the Early Steps/Child Find process.**



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- Section 65C-22.006(2), F.A.C., requires a current physical examination (Form 3040) and immunization record (Form 680 or 681) within 30 days of enrollment.
- Section 402.3125(5), F.F., requires that parents receive a copy of the Child Care Facility Brochure, "KNOW YOUR CHILD CARE FACILITY". (Received electronically)
- Section 65C-22.006(3) (c)2., F.A.C., requires that parents are notified in writing of the disciplinary practices used by the child care facility. (Received electronically)
- River Preschool Registration Packet for 2026-2027.

**Your signature below indicates that you have received the above items, the enrollment form is complete and accurate, and that you agree to the information provided in the registration packet. I hereby grant permission for the River Preschool staff to have access to my child's records.**

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**Signature of Parent/Guardian**

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**Date**